

From: "Johnson, Joanne" <Joanne.Johnson@ssmhealth.com>
Subject: St. Mary's Hospital URGENT request to ALL Sewers
Date: May 11, 2020 at 6:14:09 PM America/Chicago

Good evening, calling ALL sewers for an urgent request!

On behalf of our patients, healthcare providers and our community, thank you for your help to keep our community safe by sewing masks and/or gowns for the COVID-19 virus. It is re-assuring and comforting to see the extent of help being offered from people like you. Your interest shows how much you care about our community. You have all done an amazing job sewing for St. Mary's, thank you!

NEW UPDATE: A Universal Masking is now in place to help prevent the spread of the COVID-19 virus. The Centers for Disease and Prevention Center (CDC) encourages everyone in a health care facility, who is not wearing PPE, to wear a cloth face covering. For the safety and protection of our patients, visitors and caregivers, **everyone entering our facilities (patients, visitors and staff including clinical, non-clinical, corporate and business offices) must wear a face covering/mask and practice social distancing, effective today, Monday, May 11.**

This new initiative includes St. Mary's Hospital, all Dean Clinics and Urgent Care Centers. Thousands of more masks are needed to meet the needs of our community.

We are asking ALL sewers to help sew cotton face masks until further notice. The demand is great and the time is urgent. Please share this information with your family and friends and ask them to help also.

Instructions for cotton masks is attached. Please read the instructions carefully. We also accept other masks made from other patterns. Thank you!

- *If you have **questions** regarding the pattern or need material (upon availability) etc., please contact Dianne at: (608) 273-4208 or (608) 516-1154 or email: djs5873@charter.net. We will respond as quickly as possible.*

The Distribution Center is no longer staffed. Please see below for the current drop-off or pick-up service information.

- *Please put your masks in a bag and include your name, email address, phone #, home address and the total hours you spent on sewing.*
- **Drop off** completed masks to St. Mary's Hospital Main Entrance, 700 S. Park Street, Madison, WI 53715 or Alumni Hall (near the hospital), 1100 Delaplaine Court, Madison, WI. 53715. **Drop off Bins are available M-F from 8:00 a.m. – 4:00 p.m.**
- **Pick-up Service** is available upon request. Please contact Terri at (608) 225-8337 or email mdonlin@yahoo.com. We will respond as quickly as possible.

For your convenience, we are providing resourceful information from sewing stores in our area. We hope you will find this helpful.

JoAnn Fabrics - Buy online and pick up curbside at the store 11am – 6pm

Store locations:

- 2021 Zeier Rd., Madison; (608) 241-0782
- 6741 Odana Rd., Madison; (608) 826-4030
- 2700 N. Pontiac Dr. Suite 150, Janesville, WI (608) 754-8110
- www.joann.com

Michaels – Buy online, pickup curbside or same day delivery if order placed by 1pm.

Ø \$14.99 delivery fee for orders <\$100.

Ø \$7.99 delivery fee for orders >\$100.

Ø 20% off all regular priced items.

Store locations:

- 4271 Lien Rd., Madison (608) 244-5754
- 1700 Deming Way Suite 120, Middleton (608) 824-8959
- 2900 Deerfield Dr. Suite 4, Janesville (608)743-0081
- www.michaels.com

The Electric Needle – Buy online with shipping and curbside pickup M-F 10am – 4pm and Sat. 10am – 2pm.

Ø Mask fabric (100% cotton) on sale for \$6.00/yard.

Store location:

- 4281 West Beltline Hwy, Madison (608) 422-5449
- www.electric-needle.com

Blue Bar Quilts – Order online with curbside pickup M-Sat. 10am – 3pm

Store location:

- 6333 University Ave., Middleton (608) 284-9299
- www.bluebarquilts.com

Quintessential Quilts – call to place order on phone. Can text pictures of fabric samples. Curb side pickup M-Sat. 9am – 5pm, Sun. 12noon – 4pm.

Ø Offers free shipping for online orders and 20% off order if order (shipped from warehouse at:www.qquilts.com)

Store location:

- 4261 Lien Rd. Madison (608) 242-8555

If you are currently sewing blue protective gowns and blue procedure masks, we ask you to hold your material and patterns. When we get through this urgent request for masks, we would appreciate your support to return to sewing these gowns and masks. They are in circulation and appreciated by our staff.

We will continue to monitor the situation and keep in touch with you. If you have any questions, you may call our volunteer office (608) 258-6640 Mon. – Fri. 8:30 a.m. – 4:30 p.m.

On behalf of our patients, staff, physicians and administration, we thank you for your continued support and friendship,

Stay well and be safe. Thank you!
Joanne Johnson
Director, Volunteer Services
SSM Health, St. Mary's Hospital Madison

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WISCONSIN REGION INCIDENT COMMAND UPDATE

Coronavirus (COVID-19) 10:00 am / 05.08.2020

Dear friends and colleagues,

The following update was sent at 10:00 am on 05.08.2020 to all employees in the Wisconsin region.

The Centers for Disease and Prevention Center (CDC) encourages everyone in a health care facility, who is not wearing PPE, to wear a cloth face covering. For the safety and protection of our patients, visitors and caregivers, **everyone entering our facilities (including clinical, non-clinical, corporate and business offices) must wear a face covering/mask and practice social distancing, effective May 11, 2020.**

- Face coverings protect others around you. For this to be effective, it requires everyone to wear a face covering within the health care setting. To prevent spread of respiratory secretions (talking, sneezing, coughing), cloth face coverings should cover both the nose and mouth.
- Cloth face coverings are **NOT PPE and NOT a substitute for PPE**. When PPE is required by policy and procedure, wear surgical/droplet masks, N-95 respirators and other health care approved PPE.
- Employees, patients and visitors are ***strongly*** encouraged to bring and wear their own face coverings when arriving at an SSM Health facility for a scheduled appointment, procedure or shift.
- Symptom screening will be conducted for all those entering our facilities.
- Masks are not required in restrooms, while eating, when alone in an office or if the mask needs to be changed because it becomes soiled.
- For employees who cannot provide their own, or have forgotten to bring one to work, SSM Health will provide up to two (2) cloth face coverings at no cost.
- Cloth face coverings should ***not*** be offered to or worn by anyone:
 - Under the age of two years.
 - Who has trouble breathing, whose medical condition does not otherwise support the wearing of a face covering or if a surgical/droplet mask or other PPE is required.
 - Who is unconscious, incapacitated or unable to remove the face covering without assistance.

The following measures must be followed when wearing a cloth face covering:

- Cloth face covering must cover both nose and mouth and fit snugly against the side of the face.
- Replace your cloth face covering with a clean one if wet or soiled, while at work.
- Wear a clean cloth face covering to work and launder daily in a washing machine.
- If removing your mask in the workplace, please place in a bag that has your name on it.
- Perform proper hand hygiene anytime you touch, change or adjust the cloth mask.

To help prevent the spread of COVID-19, always remember to practice the following:

- Wash hands frequently with soap and water or an alcohol-based hand rub/sanitizer and avoid touching your face.
- Avoid work gatherings or huddles where social distancing of six-feet cannot be maintained.
- Work from home if you are able and stay home if you are ill.

Additional guidelines, fast facts and a full list of Frequently Asked Questions are available. As we begin preparations to re-introduce services following the pandemic's peak, preventive measures including face covering/masking and social distancing are as important as ever. Thank you for your continued vigilance for the safety of our patients and co-workers, and for your commitment to providing exceptional care to the communities we serve.

Sincerely,
Wisconsin Region Incident Command Team

Sent to: All SSM Health, Agnesian HealthCare, Monroe Clinic, SSM Health at Home and Dean Health Plan employees in Wisconsin

Would you like to Volunteer? Please visit our website at [SSMHealth.com/volunteer](https://www.SSMHealth.com/volunteer). Click on Volunteer to apply on line. Thank you!